

## **Job Description**

### **ERAF Equine Manager**

The Equine Manager is responsible for the day-to-day care of approximately 25-35 horses. These responsibilities will include stable management, employee supervision, and equine related grounds management.

We are looking for a very reliable, organized, self-motivated individual with extensive horse experience and 3-5 years of barn management or related experience. Must be confident handling and caring for abused, traumatized and feral horses.

The ideal candidate must be a team player and adept at maintaining efficient systems to run stable and grounds care routines; have strong, timely, and tech savvy communication skills; and be capable of handling the physical demands of the position.

Must have experience creating nutritionally sound feeding programs, providing first level medical care including recognizing symptoms of illness and lameness, administering oral medications, wound care, and bandaging.

- 40 hours/week
- Occasional overtime necessary in an emergency
- Must be able to lift 50 lbs.
- Good driving record
- Ability to drive company truck/tow horse trailer
- One weekend day required
- Resume and references (at least 3 must be equine professional references) required

### **Responsibilities:**

- Creating nutritionally sound feeding programs; manage daily feed and care of animals
- Triage and treat minor illnesses and injury by providing first aid care including recognizing symptoms of illness and lameness, administering oral medications, wound care, and bandaging
- Train or work with trainer to create training programs to prepare horses for adoption
- Track animal training, care, and overall health updates using ERAF processes and software
- Help train and work with volunteers
- Order and maintain barn supplies
- Arrange and supervise animal specialty care providers (vet, farrier etc)
- Work with the Facilities Team as needed to maintain the care and upkeep of barn equipment/ facilities and pastures
- Assists with events and activities as needed
- Work with the Adoption Committee and trainer to help match potential adopters with horses
- Contribute to and work within budgets

**Qualifications:**

- Minimum 8 years of experience working with horses
- Strong knowledge of equine first aid
- Strong interpersonal skills to collaborate with trainers, volunteers, staff, and adopters
- Proficient in stall upkeep and delegation of barn chores
- Above-average attention to detail
- Self-motivated problem solver
- Reliable, organized, and efficient work habits
- Willing learner and capable leader

Qualified candidates may submit cover letter and resume to:

Melissa J. Muller, Executive Director via email [melissamuller.eraf@gmail.com](mailto:melissamuller.eraf@gmail.com)

**About ERAF:**

Founded in 2000, Equine Rescue and Adoption Foundation (ERAF) is a 501(c)(3) nonprofit devoted to the rescue, rehabilitation, retraining, and adoption of abused, neglected, and abandoned horses, donkeys, and mules.